



## MARITIME CLUSTER FUND TRAINING@MARITIME SINGAPORE QUALIFYING TERMS AND CONDITIONS

### A) ELIGIBILITY CRITERIA

To be eligible for Training Grant,

- i. Participants must be Singaporean Citizens or Permanent Residents;
- ii. Participants must be employees of business entities / organisations registered or incorporated in Singapore;
- iii. Participants must be sponsored by the business entities / organisations to attend the course;
- iv. Participants must attain at least 75% attendance at the course;
- v. Participants must not be receiving any other forms of financial training assistance administered by other government bodies e.g. MAS or WDA etc;
- vi. Sponsoring business entities of the participants must submit the Application Form to the Course Provider before the commencement of the course;
- vii. Participants and business entities must **strictly adhere** to the eligibility criteria stipulate above. MPA reserves the right to reject any application in the event of failure from participants/businesses to comply or observe any of the eligibility criteria; and
- viii. The softcopy of the form can be found on the MPA website: [www.mpa.gov.sg/mcf](http://www.mpa.gov.sg/mcf).

### B) DISBURSEMENT OF TRAINING GRANT

The training grant will only be disbursed to the eligible participants who meet the above criteria upon the completion of the course. Course Provider will be required to submit the consolidated Claim Form on behalf of all the sponsoring companies. The softcopy of the form can be found on the MPA website.

MPA will verify these claims before forwarding the grant payable to the Course Provider, who will disburse to the sponsoring business entities of eligible participants.

### C) MCF RANDOM AUDIT CHECKS

Courses approved under this scheme will be subject to random audit checks by MPA. Course Providers will therefore be required to keep the necessary documentation i.e. participants' application forms and attendance sheets, for a period of **3 years**.